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## MEMORANDUM

**TO:** Board of Directors  
**DATE:** July 6, 2021  
**FROM:** Deborah Rumbaugh  
**RE:** Policy 1005 Key Functions of the Board  
**TYPE:** School Board Discussion

It is recommended that the contents of 1430P Audience Participation be added to policy 1005 Key Functions of the Board and that 1430P be retired. Current 1430P consists entirely of Board Protocols which would be more appropriately placed in 1005. Audience participation is addressed in its entirety in district policy 1430.

**RECOMMENDATION:**

*That the Board approve updated Policy 1005 Key Functions of the Board for a Second Reading*

## KEY FUNCTIONS OF THE BOARD

Acting on behalf of the people of each community, the school board will fulfill the following functions:

### Responsible Governance:

The board, with participation by the community, shall envision the future of the school district's educational program and formulate goals, define outcomes and set the course for the school district. This will be done within the context of racial, ethnic and religious diversity and with a commitment to education excellence and equity for all students.

### Creating Conditions for Student and Staff Success:

To achieve the vision, the board will establish a structure which reflects local circumstances and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework. This includes employing a superintendent, developing and approving policies, formulating budgets, setting high instructional and learning goals for staff and students, and nurturing a climate conducive to continuous improvement.

### High Expectations for Student Learning:

The board will continuously articulate the belief that all students can learn and that each student's learning can improve regardless of existing circumstances or resources. The board will act as leaders of a vision of shared learning that is supported by individual schools and the community.

### Accountability for Student Learning:

The board's accountability for student learning will include adopting a system of continuous assessment of all conditions affecting education, including assessments for measuring staff and student progress towards goals. The public will be kept informed about programs and progress. Staff and board training will be provided to ensure continuous improvement of student achievement.

### Community Engagement:

The board will serve as education's key advocate on behalf of students and their schools. The board shall work to advance the community's vision for its schools, pursue the district's goals, encourage progress and energize systemic change and ensure that students are treated as whole persons in a diversified society.

### Operating Protocol:

**For the purpose of enhancing teamwork among members of the board and between the board and the administration, we, the members of the Stanwood-Camano Board of Directors, do hereby publicly commit ourselves collectively and individually to the following operating protocol:**

- **The board will represent the needs and interests of all the children in the district;**
- **The board will lead by example. We agree to use words and actions that create a positive impression on an individual, the board, or the district. While we encourage differing points of view, we will do it with mutual care and respect.**
- **The board will emphasize planning, policy-making, and public relations rather than becoming involved in the management of schools operations;**
- **Surprises to the board or the superintendent will be the exception, not the rule. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.**
- **To be efficient and effective, succinct board meetings will be encouraged;**
- **Public input is most effective when received in a timely manner prior to scheduled action through a variety of oral and written communications. The board encourages communication to individual board members and the superintendent such as phone calls, personal meetings, e-mail and service on committees. The board meetings are the forum where decisions are made;**
- **At meetings, the board president will be cautious of time and consistently enforce the board's protocol;**
- **The board president will meet regularly with the superintendent;**

